



APPLICATION FOR DEVELOPMENT REVIEW

CITY OF PLEASANT HILL

100 Gregory Lane
Pleasant Hill, CA 94523
Phone (925) 671-5209
Fax (925) 682-9327

www.pleasanthill.ca.gov

I. CHECK TYPE OF PERMIT(S) REQUESTED

- | | | |
|---|---|---|
| <input type="checkbox"/> General Plan Amendment | <input type="checkbox"/> Rezoning | <input type="checkbox"/> Zoning Permit |
| <input type="checkbox"/> Use Permit | <input type="checkbox"/> Minor Use Permit | <input type="checkbox"/> Temporary Use Permit |
| <input type="checkbox"/> Variance | <input type="checkbox"/> Minor Variance | <input type="checkbox"/> Home Occupation |
| <input type="checkbox"/> Secondary Unit | <input type="checkbox"/> Development Plan | <input type="checkbox"/> Sign |
| <input type="checkbox"/> Architectural Review | <input type="checkbox"/> Tree Removal | <input type="checkbox"/> Other _____ |

II. GENERAL DATA

- A. Address of Property _____
- B. Assessor's Parcel Number(s) _____
- C. Zoning _____
- D. Existing Use _____
- E. Description of Project or Request _____
- _____
- _____
- _____
- _____

III. AUTHORIZATION

In signing this application, I, as owner and/or as applicant, represent to have full legal capacity to, and hereby do authorize the filing of this application. If this application has not been signed by the property owner, attached is separate documentation of full legal authority to file this application. I agree to be bound by the conditions of approval of this application, subject only to the right to object at the hearing or during the appeal period. I further certify that the information and exhibits submitted are true and correct.

A. Property Owner

Name	_____	Phone	_____
Address	_____	Fax	_____
	_____	Email	_____
Signature	_____	Date	_____

B. Applicant other than Property Owner

Name	_____	Phone	_____
Address	_____	Fax	_____
	_____	Email	_____
Signature	_____	Date	_____

C. Authorized Agent

Company	_____	Contact/Title	_____
Address	_____	Phone/Fax	_____
	_____	Email	_____
Signature	_____	Date	_____

To be completed by Staff

APPLICATION TITLE	APPLICATION NUMBER	APPLICATION RECEIVED BY

CITY OF PLEASANT HILL

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TEMPORARY USE PERMIT (SPECIAL EVENT) SUBMITTAL REQUIREMENTS

The numbers following each type of permit refers to the submittal information that must accompany each particular application. The submittal information is described in detail below.

The submittal information shall be provided to the Planning Division of the Public Works and Community Development Department. All submittal information shall be presented along with the application form, related fees, and any additional information required by the Planning Division before the application can be accepted as complete.

NUMBER OF COPIES

- 1 ☐ 1. Application form - completed and signed.
- 1 ☐ 2. Fee - check payable to the City of Pleasant Hill.
- 1 ☐ 3. Written statement - describing proposal in detail.
- 4 ☐ 4. Site plans - site plans of the proposal shall be provided. Site plans shall include the following information:
 - a) Streets and parking lots - street layouts and lot design, off-street parking, and loading areas. This should include proposed circulation of vehicles, goods, pedestrians, number of parking spaces and bicycles.
 - b) Land use - Show also adjacent land uses, especially residential.
 - c) Buildings - Delineate each residential unit or commercial shop, and indicate unit type and size. Show trash enclosures, storage buildings and the like. Indicate setbacks and distance between buildings.
 - d) Features - building features, including walkways, landscape areas, entrances and exits, signage, searchlights, pennants, flags, streamers, balloons or similar devices.
 - e) Location - areas to be used for special event.